

Meeting Title	YWTT Executive Board	Number of documents attached	
Meeting Date		Meeting Time	

<b>Titles of papers attached</b>	<ol style="list-style-type: none"> <li>1) YWTT Assessment Policy</li> <li>2) Attendance Policy</li> <li>3) YWTT Fee Policy</li> </ol>
<b>Author</b>	Alison Fletcher
<b>Status</b>	Non Confidential
<b>Summary of papers attached</b>	<p><b>All YWTT Policy Documents</b> have been updated so the policy statement reflects the 2020-2021 vision and core purpose. The policy statement changes in red in the attached documents have also been made to all other policies.</p> <p>All changes to the policies below are shown in red within the attached documents</p> <p><b>YWTT Assessment policy</b>  We have reviewed the first year of operation of our evidence portfolio approach to assessment and therefore have updated our assessment policy accordingly. The key changes are in red and are as follows:</p> <ul style="list-style-type: none"> <li>• Policy statement reflects our vision and core purpose</li> <li>• The assessment overview reflects the use of the new progress check document</li> </ul> <p><b>YWTT Attendance Policy</b>  This policy has been updated to reflect changes to dates of withdrawal, consistent with the fee policy and also to include reference to the YWTT tutorial system which supports trainee’s health &amp; wellbeing.</p> <p><b>YWTT Fee Policy</b>  The Fee Policy has been revised to reflect the changes to the fees charged by YWTT and the dates for withdrawal, these are given in red in the document. There are no further changes expect the replacement of National College of Teaching and Leadership with Department for Education to reflect the changes in the administration of the bursary payments.</p>
<b>Rationale of changes to or introduction of papers attached</b>	<p>All YWT policies have been reviewed in July 2019 with amendments to the policy statement as above. Only documents with changes beyond this have been attached to this document, as all other policies were approved by the YWTT executive board last year.</p> <p>Changes to the three policies attached are minor and reflect changes in YWTT operational practices 2019-2020</p>
<b>Details and implications of changes or introduction where relevant</b>	N/A
<b>Linked Documents</b>	N/A
<b>Safeguarding Issues</b>	N/A

<b>Equality Issues</b>	The policies and procedures are written in alignment with current legal and statutory requirements.
<b>Workload Issues</b>	
<b>Risk Implications</b>	Without these policies and procedures there is a risk that YWTT will be less able to recruit and retain in the future. There is also the risk of legal challenge which could result in litigation, reputational damage, financial risk and industrial relations, however, the policies and procedures minimise such risks.
<b>LGB Recommendations</b>  <b>Notes to be made on conditions pending ratification</b>	