



YORKSHIRE WOLDS TEACHER TRAINING

Safeguarding Policy

Version 1.1

<p>Important: This document can only be considered valid when viewed on the YWTT portal. If this document has been printed or saved to another location, you must check that the version number on your copy matches that of the document online.</p> <p>Name and Title of Author:</p>	<p>Alison Fletcher Director of Yorkshire Wolds Teacher Training (YWTT)</p>
<p>Name of Responsible Committee/Individual:</p>	<p>YYTT Executive Board</p>
<p>Implementation Date:</p>	<p>September 2023</p>
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<p>Target Audience:</p>	<p>YWTT Trainees</p>
<p>Related Documents:</p>	<p>YWTT Whistleblowing Policy YWTT ICT Acceptable Use Policy YWTT Trainee Code of Conduct YWTT Dignity & Respect Policy TEAL Child Protection Policy Partnership Schools Safeguarding & Child Protection Policies Keeping Children Safe in Education 2023</p>
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POLICY STATEMENT

Our **vision** is to develop the next generation of great teachers, ethical school leaders and advocates for the teaching profession who will ensure our schools and young people thrive.

Our **core purpose** is simply to develop great new teachers. We do this by exemplifying excellent practice and through observation, mentoring, coaching, practice, reflection and sharing with peers. We will equip our trainees with a wide range of teaching and learning strategies and support them to motivate and inspire young people.

Yorkshire Wolds Teacher Training is committed to developing its trainees into excellent teachers through a creative, effective and rigorous programme underpinned by supportive and highly experienced teacher educators. Our aim is to create models of outstanding practice across the partnership and to meet the needs of our partner institutions as well as training the school leaders of the future.

1. PURPOSE

YWTT has a dual role regarding safeguarding. Firstly, we must ensure that whilst in YWTT partnership schools our trainees are aware of their role with respect to safeguarding children. Secondly, we take seriously our responsibility to safeguard our trainees.

2. SCOPE

This Policy applies to trainees who are enrolled with Yorkshire Wolds Teacher Training.

3. ROLES AND RESPONSIBILITIES

The **YWTT Executive Board** is responsible for ensuring this policy is applied fairly and consistently across the organisation.

The **Director of YWTT** is responsible for:

- ensuring trainees receive appropriate safeguarding training
- ensuring this policy is implemented fairly and consistently

The **YWTT Tutors** are responsible for:

- supporting trainees within their tutor group to understand their safeguarding responsibilities, through discussion of safeguarding scenarios

The **Partnership School Primary Mentor** is responsible for:

- providing appropriate safeguarding training in the partnership school
- supporting their trainee to understand and their safeguarding responsibilities and adhere to the school safeguarding policy.

The **Partnership School Subject Mentor** is responsible for:

- supporting their trainee to understand and their safeguarding responsibilities and adhere to the school safeguarding policy.

The **Partnership School Professional Mentor** is responsible for:

- providing appropriate safeguarding training in the partnership school
- supporting their trainee to understand and their safeguarding responsibilities and adhere to the school safeguarding policy.

4. EQUALITY AND DIVERSITY

YWTT is committed to:

- Promoting equality and diversity in its policies, procedures and guidelines, adhering to current legislation e.g. the Equality Act 2010.
- Delivering high quality teacher training that meets the diverse needs of its trainee population, ensuring that no individual or group is disadvantaged.

5. SAFEGUARDING

We all have a responsibility to provide a safe environment in which children can learn. Trainees and placement schools should provide a safe, caring, positive and stimulating environment that promotes the social, physical and moral development of the individual child free from discrimination or bullying where children can learn and develop happily. Over the programme, trainees will receive a range of safeguarding training. Trainees will be introduced to some key documents and resources including:

- *Keeping Children Safe in Education, September 2023*
- *Working Together to Safeguard Children, 2018*
- The Education Alliance Trust *Child Protection Policy*
- *YWTT Safeguarding Policy*
- *Placement schools' Safeguarding/Child Protection Policies*
- *YWTT Trainee Code of Conduct*, plus similar placement school documents
- *YWTT Whistleblowing Policy*, plus placement schools' policy
- Information about the role of the designated safeguarding lead
- *YWTT Prevent Policy* plus placement schools' policy

Safeguarding refers to the process of protecting children from abuse or neglect, preventing the impairment of the health or development, ensuring that children grow up in circumstances consistent with the provision of safe, effective and nurturing care, and undertaking this role so as to enable those children to have optimum life chances and to enter adulthood successfully.

Child protection refers to the processes undertaken to meet statutory obligations laid out in the Children Act 1989 and *Working Together to Safeguard Children 2015*.

6. SAFEGUARDING AND OUR PARTNERSHIP

When in YWTT partnership schools trainees and staff will refer to the Child Protection and Safeguarding Policies and procedures of the respective school. All YWTT staff will follow the Education Alliance safeguarding policies, processes and procedures. All procedures will adhere to the Department of Education 'Keeping Children Safe in Education' statutory guidance.

Partner schools are required to accept and follow the YWTT Partnership agreement before hosting trainees. It is the expectation of YWTT that partner schools will have their own child protection and safeguarding policies and procedures, in keeping with the relevant national and regional procedures and guidance.

YWTT ensure that:

- All members of YWTT understand and fulfil their safeguarding responsibilities.
- Our trainees have read
 - Part 1 of Keeping Children Safe in Education

- All the school policies listed on placement policy checklist including
 - Child protection
 - Prevent
 - Health & Safety
 - Equality & Diversity
 - ICT acceptable use
 - Code of Conduct
- Our trainees sign and return the YWTT and placement policy checklists
- Our trainees agree and sign the YWTT Code of Conduct
- Safer recruitment processes are in place
- Procedures are in place for dealing with allegations of abuse against staff or other trainees (see Dignity & Respect Policy)
- Procedures are in place to make a referral to the DBS if a person in regulated activity has been dismissed or removed due to safeguarding concerns
- The Director of YWTT has Lead safeguarding responsibility for YWTT
- That enhanced DBS checks are in place

Additionally, YWTT ensures that its trainees:

- are provided with safeguarding and child protection training during YWTT induction
- complete a certificated online course on Safeguarding and Child Protection
- know the name of the DSL in their placement school and how to report concerns
- have safeguarding and child protection awareness training to maintain their understanding of safeguarding issues and procedures
- know how to respond to a pupil, trainee or colleague who discloses to them
- work in an open and transparent way
- discuss and/or take advice from school leaders over any incident which may give rise to concern
- apply the same professional standards regardless of gender, sexuality or disability
- are aware the breaches of the law and other professional guidelines could result in criminal or disciplinary action being taken against them.

The YWTT core team undertake Safer Recruitment in Education Training. At least one member of the YWTT core team will be involved in all trainee, staff and volunteer appointments. Interviews will also have at least one member of the panel who has undertaken Safer Recruitment in Education Training.

7. SAFEGUARDING INDUCTION AND TRAINING IN PARTNERSHIP SCHOOLS

YWTT expects every partner school to conduct safeguarding training for placement or visiting trainees. As part of this school induction, trainees should be made aware of systems within the school which support safeguarding. These should be explained and should include:

- Child protection & Safeguarding policy
- Staff Code of Conduct
- Whistleblowing policy
- Keeping Children Safe in in Education (part 1)
- Managing allegations about staff or volunteers
- The role of the designated safeguarding lead
- What to do if they have a concern about a child

8. TRAINEE SAFEGUARDING ROLE AND RESPONSIBILITIES

- Trainees have a responsibility to provide a safe environment in which children can learn.
- When starting or visiting any school trainees should find out the name of the **designated safeguarding lead** and understand their role in supporting them in carrying out your safeguarding duties.
- Through training, trainees will be equipped to identify children who may benefit from early help; this will in the first instance be via discussion with the designated safeguarding lead, and may include supporting other agencies and professionals.
- The Teachers' Standards part two refer to safeguarding children, and trainees should safeguard children's wellbeing and maintain public interest in the teaching profession as part of their professional duties.
- Trainees will learn what to do if a child discloses abuse or neglect and how to maintain an appropriate level of confidentiality, whilst at the same time understand the requirement around sharing information appropriately with the designated safeguarding lead and other relevant professionals.
- Trainees will never promise a child that they will not tell anyone about an allegation or disclosure that the child has made, as this may ultimately not be in the best interests of the child.

When Dealing with Disclosures Trainees should follow the procedure below:

Receive

- Always stop and listen straight away to someone who wants to tell you about incidents or suspicions of abuse
- Listen quietly and actively, giving your undivided attention
- Allow silences when needed
- Do not show shock or disbelief about what is said

Reassure

- Stay calm, no judgements, empathise
- Never make a promise that you can keep what a child has said a secret
- Give reassurance that only those who need to know will be told
- Reassure the young person that they were right to tell you

React

- React to the students only as far as is necessary for you to establish whether or not you need to refer this matter, but don't interrogate for full details
- Don't ask leading questions, keep the questions open
 - eg "is there anything else you want to say?"
- Do not criticise the perpetrator; the student may have affection for him/her
- Explain what you will do next – inform designated safeguarding lead, keep in contact

Record

- If possible make brief notes about what they are actually telling you at the time, keep these notes, however rough they are
- If you are unable to make notes at the time, write down what was said as soon as you can
- Try to record what was actually said by the students rather than your interpretation of what they are telling you.
- Record the date, time, place and any noticeable nonverbal behaviour

Report

- Report the incident to the designated safeguarding lead do not tell any other adults or students about what you have been told.
- If a concern has been raised and reported, but the concerns persist the concern should be elevated to the next level.

9. DISCLOSURES BY TRAINEES

We understand that a trainee may make a disclosure to a member of the YWTT staff. In this instance the member of staff should notify the Director of YWTT as YWTT Safeguarding Lead as soon as possible.

10. ALLEGATIONS AGAINST YWTT STAFF

All YWTT staff should take care not to place themselves in a vulnerable position with trainees. It is always advisable to conduct interviews in view of other adults. We understand that a trainee may make an allegation against a member of YWTT staff. If such an allegation is made, or information is received which suggests that a person may be unsuitable to work with trainees, the member of staff receiving the allegation will immediately inform the Director of YWTT. If the allegation concerns the Director of YWTT, it must be reported to the Chair of the YWTT Executive Board who can be contacted via the YWTT Administrator.

11. MONITORING COMPLIANCE WITH AND EFFECTIVENESS OF THE POLICY

Effectiveness and compliance of this Policy will be monitored on an annual basis.

12. REVIEW

This policy will be reviewed within one year of the implementation date.